

## Lancaster County

444 Cherrycreek Road, Suite A / Lincoln, NE 68528 / (402) 441-7180 / <http://lancaster.unl.edu>

### Program Request Form

Today's Date \_\_\_\_\_ Your Group's Name \_\_\_\_\_

Program Location \_\_\_\_\_

First Date Choice \_\_\_\_\_ Second Date Choice \_\_\_\_\_

Program Time \_\_\_\_\_ Length of Program Requested \_\_\_\_\_

Topic Request \_\_\_\_\_

Contact Person \_\_\_\_\_ Participant # \_\_\_\_\_

Contact Person's Phone Number \_\_\_\_\_

Contact Person's Email Address \_\_\_\_\_

Is a projection screen available? (circle one)    Yes    No

Remarks

*All requests are subject to availability. Please note that due to the volume of requests received, groups are limited to one horticulture program request per year. A minimum of 30 days notice are required for all speaker visits. Staff will contact you with a confirmation call or e-mail. A \$25.00 donation to the UNL Master Gardener program is requested for all presentations and there may be an additional fee involved for supplies with certain programs.*

**Know how. Know now.**



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